

PROTOCOL OF THE CONSTITUTIVE SESSION HELD ON 1 JULY 2021

CONTRACTING AUTHORITY:	Správa železnic, státní organizace Dlážděná 1103/7 110 00 Prague 1
NAME OF THE ARCHITECTURAL DESIGN COMPETITION:	RS 4 VRT PRAHA-BALABENKA – SJEZD LOVOSICE; ARCHITEKTONICKÁ SOUTĚŽ TERMINÁL ROUDNICE NAD LABEM VRT

On 1 July 2021 at 10:00 a.m., the constitutive session of the jury of the architectural and urban design competition entitled “**RS 4 VRT PRAHA-BALABENKA – SJEZD LOVOSICE; ARCHITEKTONICKÁ SOUTĚŽ TERMINÁL ROUDNICE NAD LABEM VRT**” (“**Competition**”), whose Contracting Authority is Správa železnic, státní organizace (“**Contracting Authority**”).

The constitutive session of the jury was held in accordance with the applicable legal regulations and in accordance with the Competition Rules of the Czech Chamber of Architects of 24 April 1993, as amended (“**Competition Rules**”).

A Protocol (“**Protocol**”) was taken of the constitutive session of the jury, summarising the course of the constitutive session. This Protocol will form an integral part of the Competition Protocol.

10:00 a.m. – Opening of the constitutive session of the jury

1. On 1 July 2021 at 10:00 a.m. the Competition Secretary, Ing. arch. Miroslav Vodák, opened the constitutive session of the jury of the Competition. At the beginning, individual jury members, representatives of the jury's supporting bodies and invited experts were welcomed. All persons present at the constitutive session confirmed their attendance at the constitutive session of the jury by signing the attendance list, which constitutes **Annex No. 1** to this Protocol.
2. Upon arrival, the members of the jury, representatives of the supporting bodies of the jury and invited experts present were instructed to sign a declaration of no conflict of interest (the content of this concept was explained), to be aware of the requirement for their confidentiality and, in the case of members of the independent part of the jury, to be independent of the Contracting Authority. The signed affidavits form **Annex No. 2** to this Protocol. Persons who did not attend the constitutive session will be provided with an appropriate affidavit to sign no later than the date of the jury evaluation meeting.
3. The introductory word on behalf of the Contracting Authority was taken by Ing. Martin Švehlík, Director of the HSR Preparation Section, who welcomed the participants and thanked them for their work on the preparation and further organisation of the Competition, presented the importance of the Competition for the Contracting Authority and expressed his expectations related to the organised Competition.
4. The floor was then given to all participants of the constitutive session of the jury in turn for the purpose of brief introductions and mutual familiarisation with the functions of each person in the Competition. Ing. arch. Miroslav Vodák followed up by familiarising the attendees with the planned course of the constitutive session, while also reminding them of the rules of jury functioning in architectural competitions, including the numbers needed for a quorum of the jury and the majorities needed to adopt a jury decision.
5. The next part of the constitutive session was devoted to information on the composition of the Competition jury. Ing. arch. Mr. Vodák informed those present about the division of the jury into the dependent part of the jury and the independent part of the jury and the regular members and substitute members of these parts of the jury as follows:

DEPENDENT PART OF THE JURY	INDEPENDENT PART OF THE JURY
Regular members:	Regular members:
1. Ing. Pavel Paidar (SŽ)	1. Ing. arch. David Hlouch
2. Ing. Pavel Hruška (SŽ)	2. doc. Ing. arch. Antonín Novák
3. Ing. Michal Kučera (Ústí nad Labem Region)	3. Ing. arch. Petr Štefek
	4. Ing. arch. Petr Vágner
Substitute members:	Substitute members:
1. Ing. arch. Pavel Andršt (SŽ)	1. Ing. Ondřej Hofmeister
2. Ing. arch. Matyáš Hron (SŽ)	2. Ing. arch. Pavla Pannová
3. Mgr. Zdenka Vachková (Ústí nad Labem Region)	3. doc. Ing. arch., Karel Hájek, Ph.D.

6. Ing. arch. Vodák further informed the jury members present that Mr. Ing. Pavel Paidar, Ing. arch. Pavel Andršt, Mgr. Zdenka Vachková, doc. Ing. arch. Antonín Novák and Ing. arch. Petr Vágner had been excused from the meeting of the constitutive session. Ing. Michal Kučera was excused by telephone during the opening part of the constitutive session.
7. Following on from the above, Ing. Pavel Paidar, doc. Ing. arch. Antonín Novák, Ing. arch. Petr Vágner, as regular members of the jury, were substituted by alternates of the relevant part of the jury during the voting at the constitutive session of the jury. Due to the excused participation of Ing. Michal Kučera only during the opening part of the constitutive session of the jury, a sufficient number of alternates of the dependent part of the jury was not present at the session. The insufficient number of dependent members of the jury was resolved in accordance with Article 8(3) of the Competition Rules by substituting the regular member of the dependent part of the jury with an alternate member of the independent part of the jury.
- Ing. arch. Vodák then summarised that the following persons would vote at the constitutive session of the jury:

DEPENDENT PART OF THE JURY	INDEPENDENT PART OF THE JURY
Regular members:	Regular members:
1. Ing. Pavel Hruška (SŽ)	1. Ing. arch. David Hlouch
2. Ing. arch. Matyáš Hron (SŽ)	2. Ing. arch. Petr Štefek
3. doc. Ing. arch. Karel Hájek, Ph.D.	3. Ing. Ondřej Hofmeister
	4. Ing. arch. Pavla Pannová

10:30 a.m. – Voting on the appointment of the chairman and vice-chairman of the jury

8. At 10:30 a.m. the election of the chairman and vice-chairman of the jury commenced. The jury members were invited by Ing. arch. Vodák to submit proposals for the position of chairman and vice-chairman of the jury.
9. Ing. arch. Petr Štefek was the only nominee for the position of chairman of the jury, on the basis of a proposal by a member of the independent part of the jury Ing. arch. David Hlouch. Ing. arch. Petr Štefek accepted the nomination as the chairman of the jury.

Question by Ing. arch. Vodák: *"Who is in favour of appointing Ing. arch. Petr Štefek to be the chairman of the jury?"*

FOR: 7

AGAINST: 0

ABSTAINED FROM THE VOTING: 0

Voting result: **Ing. arch. Petr Štefek was appointed the chairman of the jury.**

10. Subsequently, the jury plenary proposed Ing. Pavel Hruška to be the vice-chairman of the jury, who accepted the nomination as the vice-chairman of the jury.

Question by Ing. arch. Vodák: *"Who is in favour of appointing Ing. Pavel Hruška to be the vice-chairman of the jury?"*

FOR: 7

AGAINST: 0

ABSTAINED FROM THE VOTING: 0

Voting result: **Ing. Pavel Hruška was appointed the vice-chairman of the jury.**

11. With the consent of the chairman of the jury, Ing. arch. Vodák continued the organisational chairing of the constitutive session.
12. Then Ing. Pavel Hruška, Head of the Preparation Department RS 4 and RS 5, HSR Preparation Section, who presented the plan of the future construction of the high-speed line in the Czech Republic, in particular the section RS 4 HSR PRAGUE-BALABENKA – LOVOSICE EXIT (Podřipsko HSR), which is to include the Roudnice nad Labem HSR Terminal ("**Subject of the Competition**").
13. Ing. arch. Matyáš Hron, System Specialist of the HSR Process Preparation Department, HSR Preparation Section, introduced to the attendees the Subject of the Competition, its requirements and the local context in which the Subject of the Competition is to be set. At the same time Ing. arch. Matyáš Hron presented the parameters of French buildings comparable to the Subject of the Competition.
14. The constitutive session then proceeded to discuss Annex P01 of the Competition Terms and Conditions, i.e. the competition brief.
15. From 12:15 p.m. the constitutive session continued with consideration of Annex P02 of the Competition Terms and Conditions, i.e. the building programme.
16. Subsequently, the other annexes and documents of the Competition Terms and Conditions were also discussed and the comments of the jury were settled.

1:00–1:40 p.m.: Session break of the Competition jury

17. From 1:40 p.m., the jury continued to discuss the Competition Terms and Conditions. Ing. arch. Vodák reminded that the jury members had received the Competition Terms and Conditions as well as other competition documents, including the already discussed competition brief and building programme, in advance of the jury constitutive session. He further added that in the meantime the Contracting Authority had received the result of the preliminary assessment of the Competition Terms and Conditions by the Czech Chamber of Architects. The jury subsequently discussed the Competition Terms and Conditions in the version of the comments by the Czech Chamber of Architects.
18. Having discussed the above-mentioned documents, Ing. arch. Vodák asked the jury members present if any of them had decided to withdraw from the jury based on the course of the jury

constitutive session. None of the jury members present made such a statement.

19. Finally, the anticipated timeline for the Competition was presented to the jury and the basic anticipated time milestones for this timeline were discussed with the jury, with none of the jury members present having any objections to the draft timeline for the Competition.
20. Following the discussed timeline, the jury was informed that no later than 9 July 2021 it would receive from the Contracting Authority a revised version of the Competition Terms and Conditions and the Competition documents under discussion, taking into account the comments and observations made by the jurors and invited experts during the constitutive session of the jury. The modified version of the Competition Terms and Conditions and the relevant competition documents of the Competition constitute **Annex No. 3** to the Protocol.
21. Each member of the jury will subsequently carry out their own study of Annex No. 4 to the Protocol and send further additional comments to the Contracting Authority by 12 July 2021. The Contracting Authority will again incorporate the comments of the jurors and the final version of the Competition Terms and Conditions and other competition documents will be agreed by the jury per rollam, no later than 19 July 2021.
22. The jury also discussed the planned date of the jury evaluation meeting, which was subsequently set for the week of 10–14 January 2022.
23. In conclusion, Ing. arch. Vodák asked if any of the jury members present were interested in recording any comments or observations in the Protocol. Since no such request was made, the constitutive session of the jury was finished at 3:30 p.m.

Annexes to the Protocol:

1. Attendance List from the constitutive session of the jury
2. Affidavits of the jury, invited experts and representatives of the supporting bodies of the jury
3. Modified version of the Competition Terms and Conditions and the relevant competition documents after their discussion at the constitutive session of the jury.

Protocol taken by: Mgr. Bc. Jaroslava Havlovicová

Protocol check: Ing. arch. Miroslav Vodák

The Protocol was studied and its contents approved by:

DEPENDENT PART OF THE JURY	
Ing. Pavel Paidar (SŽ)	
Ing. Pavel Hruška (SŽ)	
Ing. Michal Kučera (Ústí nad Labem Region)	
Ing. arch. Pavel Andršt (SŽ)	
Ing. arch. Matyáš Hron (SŽ)	
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